

ABN 46 332 941 157

ANNUAL SPECIAL PURPOSE FINANCIAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2018

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## STATEMENT OF PROFIT OR LOSS FOR THE YEAR ENDED 31 DECEMBER 2018

FOR THE YEAR ENDED 31 DECEMBER 2018	Note	2018 \$	2017 \$
Revenue			
Donations & fundraising		136,320	195,358
Grants & other		258,067	295,451
Total Revenue	_	394,387	490,809
Other Income Collections, merchandise and other		3,015	
Collections, merchandise and other		3,015	-
Total Other Income		3,015	-
Total Revenue and Other Income	1 _	397,402	490,809
Expenses			
Administration		(25,241)	(29,987)
Programs, camps and activities		(33,794)	(44,529)
Depreciation	2	(17,373)	(24,157)
Employee expenses	2	(268,650)	(333,950)
Fundraising		(38,707)	(69,453)
Motor vehicle expenses		(8,755)	(7,714)
Volunteers		(1,186)	(1,629)
Total Expenses		(393,706)	(511,419)
Profit / (Loss) from operating activities		3,696	(20,610)
Net finance income	3	1,578	1,250
NET PROFIT / (LOSS) FOR THE YEAR	_	5,274	(19,360)

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# STATEMENT OF FINANCIAL POSITION AS AT 31 DECEMBER 2018

	Note	2018 \$	2017 \$
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Current Assets			
Cash and cash equivalents	4	76,551	220,121
Trade and other receivables	5	138,494	-
Total Current Assets	<del></del>	215,045	220,121
Non-Current Assets			
Equipment and motor vehicles	6	55,881	73,254
Total Non-Current Assets	_	55,881	73,254
Total Assets	_	270,926	293,375
Current Liabilities			
Trade and other payables	7	25,283	48,365
Provisions	8	21,326	25,967
Total Current Liabilities		46,609	74,332
Total Liabilities	_	46,609	74,332
Net Assets	_	224,317	219,043
Members' Funds			
Retained funds	9	224,317	219,043
Total Members' Funds		224,317	219,043

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# STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 31 DECEMBER 2018

	Retained Earnings \$	Members' Funds \$	Total \$
Opening balance at 1 January 2018  Net profit for the year	219,043 5,274	<u> </u>	219,043 5,274
Closing balance at 31 December 2018	224,317		224,317
Opening balance at 1 January 2017 Net loss for the year	238,403 (19,360)		238,403 (19,360)
Closing balance at 31 December 2017	219,043	-	219,043

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## STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 DECEMBER 2018

		2018	2017
	Note	\$	\$
Cash flows from operating activities			
Cash received in the course of operations		258,909	500,933
Cash payments in the course of operations		(404,057)	(481,730)
Interest received		1,656	1,250
Interest paid		(78)	<u>-</u>
Net cash (outflow) / inflow from operating activities	10	(143,570)	20,453
Cash flows from investing activities			
Payments for property, plant and equipment		<u>-</u>	(7,028)
Net cash outflow from investing activities		<u> </u>	(7,028)
Cash flows from financing activities			
<b>C</b>			
Net (decrease) / increase in cash and cash equivalents		(143,570)	13,425
Cash and cash equivalents at the beginning of the year		220,121	206,696
Cash and cash equivalents at the end of the year	4	76,551	220,121

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#### PARTICULARS AND INDEX TO THE NOTES TO THE FINANCIAL STATEMENTS

Edmund Rice Camps for Kids W.A. Incorporated ("ERCKWA" or "The Association") is a not-for-profit association of members domiciled in Australia.

ERCKWA's office is located at 53 Redmond Street, Salter Point, Western Australia.

#### **Nature of activities**

ERCKWA is a non-profit community based organisation that serves the needs of children (aged 7-16) and their families. It provides camps and other recreational and developmental activities for children who would not otherwise have such opportunities, supporting those who are 'at risk' or experiencing some form of disadvantage.

ERCKWA also supports and encourages the growth and development of young adult volunteers through empowering them to assist those in need in the community.

Note	Contents
1	Revenue
2	Expenses
3	Net finance income
4	Cash and cash equivalents
5	Trade and other receivables
6	Equipment and motor vehicles
7	Trade and other payables
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9	Retained funds
10	Cash flow information
11	Economic dependency
12	Summary of significant accounting policies
13	Events occurring after reporting date

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## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2018

<b>\$</b>	2018	2017
· · · · · · · · · · · · · · · · · · ·	\$	\$

#### Note 1 Revenue

Revenues are recognised at fair value of the consideration received or receivable net of the amount of Goods and Services Tax payable to the Australian Taxation Office.

Revenue, representing amounts raised through fundraising, donations, grants, sponsorships and other programs, is recognised when it is probable that the economic benefits will flow to ERCKWA and it can be reliably measured. Where such recognition criteria cannot be established, it is recognised upon receipt.

#### Asset Sales

Gains derived on the disposal of assets are reflected as Other Income in the Statement of Profit or Loss and are brought to account at the date the contract of sale becomes unconditional.

The gain on disposal is calculated as the difference between the carrying amount of the asset at the time of disposal and the net proceeds on disposal. In circumstances where the carrying value exceeds proceeds on disposal, the resulting loss is reflected as an expense in the Statement of Profit or Loss.

#### Note 2 Expenses

Included in expenses are the following items:

Depreciation of equipment and motor vehicles	17,373	24,157
Employee expenses		
Provision for employee entitlements	(9,708)	3,490
Subcontractor payments	1,505	3,305
Superannuation contributions	23,345	27,458
Staff amenities and expenses	-	22
Workers compensation insurance	2,717	3,294
Wages	250,791	296,381
Total employee expenses	268,650	333,950

#### Wages, salaries and annual leave

Liabilities for wages, salaries, annual leave and any other employee benefits expected to be settled within twelve months of the reporting dates are calculated at undiscounted amounts based on the remuneration rates that ERCKWA expects to pay as at the reporting date, including related on-costs (Refer to Note 7).

#### Superannuation plan

ERCKWA contributes to a defined contribution employee superannuation plan, the obligations for contributions of which are recognised as an expense in the Statement of Profit or Loss as incurred.

#### Note 3 Net finance income

Interest received or due and receivable from other persons/entities	1,656	1,250
Interest paid and charged to other entities	(78)	-
	1,578	1,250

Interest received comprises interest earned on at call deposits and unrestricted cash and is recognised as it accrues, using the effective interest method.

Finance costs include interest and ancillary charges incurred on credit card facilities. Finance costs are calculated using the effective interest method and are expensed as incurred unless they relate to qualifying assets, being assets which take more than 12 months to get ready for their intended use or sale. At reporting date, no financing costs relating to the acquisition of qualifying assets, were incurred by ERCKWA.

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### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2018

	2018 \$	2017 \$
Note 4 Cash and cash equivalents		
Cash at bank, trading account	18,729	107,078
Cash at bank, secondary account	-	3,333
Cash at bank, online saver accounts	56,937	108,695
Cash on hand	885	1,015
	76,551	220,121

Cash and cash equivalents comprise cash balances and call deposits. Bank overdrafts, including credit card debts, are included in cash and cash equivalents for the purpose of the Statement of Cash Flows.

#### Note 5 Trade and other receivables

Trade debtors	136,192	-
Sundry debtors	2,302	-
	138,494	-

Receivables are stated at their amortised cost less impairment losses, if applicable, and are due for settlement no more than 60 days from date of recognition. Trade debtors relate to a grant receivable and sundry debtors to an amount of superannuation overpaid and refundable.

#### Note 6 Equipment and motor vehicles

Office furniture and equipment, at cost	45,120	45,120
Less: accumulated depreciation	(29,634) 15,486	(25,490) 19,630
Motor vehicles, at cost	126,472	126,472
Less: accumulated depreciation	(86,077)	(72,848)
	40,395	53,624
Total Equipment and motor vehicles at net book value	55,881	73,254

Items of equipment and motor vehicles are stated at cost plus incidental costs directly attributable to the acquisition, less accumulated depreciation and impairment losses. Where parts of an item of equipment or motor vehicle have different useful lives, they are accounted for as separate items.

Gains and losses on disposals are determined by comparing the net proceeds with the carrying amount at the time of disposal, and is included in the Statement of Profit or Loss.

#### Subsequent additional costs

ERCKWA recognises in the carrying amount of an item of equipment and motor vehicles the cost of replacing part of such an item when that cost is incurred if it is probable that the future economic benefits embodied with the item will flow to ERCKWA and the cost of the item can be measured reliably. Costs, including those of servicing and maintenance of equipment and motor vehicles, that do not meet the criteria for capitalisation are recognised in the Statement of Profit or Loss as an expense as incurred.

#### Depreciation

Depreciation is charged to the Statement of Profit or Loss by applying the reducing balance method over the estimated useful lives of each part of an item of equipment and motor vehicles. Useful lives are reviewed and adjusted, if appropriate, at each reporting date.

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## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2018

2018	2017
\$	\$

#### Note 6 Equipment and motor vehicles - continued

#### *Impairment*

The carrying amounts of ERCKWA's assets are reviewed at each reporting date to determine whether there is any indication of impairment. If any such indication exists, the asset's recoverable amount is estimated.

An impairment loss is recognised whenever the carrying amount of an asset exceeds its recoverable amount. Impairment losses are recognised in the Statement of Profit or Loss, unless an asset has previously been revalued, in which case the impairment loss is recognised as a reversal to the extent of that previous revaluation with any excess recognised through the Statement of Profit or Loss.

Impairment losses are reversed when there is an indication that the impairment loss may no longer exist and there has been a change in the estimate used to determine the recoverable amount. An impairment loss is reversed only to the extent that the asset's carrying amount does not exceed the carrying amount that would have been determined, net of depreciation, if no impairment loss had been recognised.

#### Note 7 Trade and other payables

Trade and sundry creditors	-	1,323
Accrued expenses	1,608	1,400
Goods and services tax	(2,647)	15,170
Employee superannuation payable	5,398	6,204
PAYG withholding tax	4,658	2,936
Employee entitlements	16,266	21,332
	25,283	48,365

Trade payables represent liabilities for goods and services provided to ERCKWA to the end of the financial year which were unpaid. All amounts are stated at cost, are unsecured and are usually settled within 45 days of recognition, or by the due dates as regulated by the Australian Taxation Office.

Employee entitlements are accruals for annual leave. The entire obligation is presented as current since ERCKWA does not have an unconditional right to defer settlement. However, it is possible that some employees may not take the full amount of their accrued leave during the next 12 months.

#### Note 8 Provisions

Provision for long service leave	21,326	25,967
At balance date, ERCKWA had 7 employees (2017: 6)		

The provision for long service leave is presented as current and includes all unconditional entitlements where employees have completed the required minimum period of service or are entitled to pro-rata payments in certain circumstances.

#### Note 9 Retained funds

Retained funds at the beginning of the year	219,043	238,403
Net profit / (loss) attributable to members of ERCKWA	5,274	(19,360)
Retained funds at the end of the year	224,317	219,043

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## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2018

	2018 \$	2017 \$
Note 10 Cash flow information		
Reconciliation of cash flows from operating activities with net profit / (loss) for the year		
Net profit / (loss) for the year	5,274	(19,360)
Add / (less) non-cash items:		
Depreciation	17,373	24,157
Net cash provided by operating activities before change in assets and liabilities	22,647	71,187
Change in assets and liabilities during the financial year:		
(Increase) / Decrease in trade and other receivables	(138,494)	10,125
(Decrease) / Increase in trade and other payables	(18,014)	2,040
(Decrease) / Increase in employee entitlements	(9,707)	3,491
Net cash (outflow) / inflow from operating activities	(143,570)	20,453

#### Note 11 Economic dependency

ERCKWA is provided with rent free business premises from The Christian Brothers Oceania Province, the estimated market value of which is \$50,000 per year. Numerous other products and ancillary services are provided either free of charge or on a pro-bono basis, all of which have not been evaluated in terms of their financial value. In all instances, the monetary value of accommodation, products and services have been excluded from these financial statements.

#### Note 12 Summary of significant accounting policies

The accounting policies adopted in the preparation of the financial statements that relate specifically to matters dealt with in the preceding notes, are set out in the relevant notes. The more general accounting policies not already set out above, are listed below.

#### Statement of compliance

ERCKWA is an Incorporated Association of Members governed by its Constitution and the requirements of section 60.40 of The Australian Charities and Not-for-Profits Commission Regulation 2013. The Association is not a reporting entity and therefore these financial statements of ERCKWA have been drawn up as a special purpose financial report designed to fulfil the financial reporting requirements under ERCKWA's Constitution and to meet the information needs of the Association's members.

Where appropriate, the special purpose financial report has been prepared in accordance with the requirements of the recognition and measurement aspects of applicable Australian Accounting Standards ("AAS") adopted by the Australian Accounting Standards Board ("AASB"), and other authoritative pronouncements of the AASB that have a material effect.

Compliance with AASB, Urgent Issues Group Consensus Views and other authoritative pronouncements of the AASB is not mandatory. The applicable accounting standards have been applied only to the extent that they coincide with the basis of accounting described in these notes to the financial statements.

The financial report of ERCKWA for the year ended 31 December 2018 was authorised for issue by the Board on 13 May 2019.

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## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2018

#### Note 12 Summary of significant accounting policies - continued

#### **Basis of preparation**

The special purpose financial statements have been prepared using the historical cost convention. Cost is based on the fair values of the consideration given in exchange for assets. All amounts are presented in Australian dollars.

The preparation of a financial report in conformity with AAS may require judgements, estimates and assumptions that affect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances, the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the year in which the estimate is revised if the revision affects only that year or in the year of the revision and future years if the revision affects both current and future years.

The accounting policies have been consistently applied to all years presented in the financial statements.

#### Goods and Services Tax ("GST")

Revenue, expenses and assets are recognised net of the amount of GST except where the amount of GST incurred is not recoverable from the Australian Taxation Office ("ATO"). In these circumstances, the GST is recognised as part of the cost of the acquisition of the asset or as part of the expense.

Receivables and payables are stated with the amount of GST included. The net amount of GST recoverable from or payable to the ATO is included as a current asset or liability in the Statement of Financial Position.

Cash flows are included in the Statement of Cash Flows on a gross basis. The GST component of cash flows arising from investing and financing activities which are recoverable from, or payable to, the ATO are classified as operating cash flows.

#### **Taxation**

No provision for income tax or income tax expense has been raised, as ERCKWA is exempt from income tax under Division 50 of the Income Tax Assessment Act 1997.

ERCKWA is endorsed as an Income Tax Exempt Charity and a Deductible Gift Recipient (DGR: CC20905).

#### Note 13 Events occurring after reporting date

There are no matters or circumstances which have arisen since the end of the financial year which have significantly affected the operations of ERCKWA, nor are there any such matters or circumstances or any likely developments which, in the opinion of the Board, may affect the future results of those operations or the state of affairs of ERCKWA.

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#### **BOARD MEMBERS' DECLARATION**

In the opinion of the Board of Edmund Rice Camps for Kids W.A. Incorporated:

- (a) ERCKWA is an Incorporated Association of Members and not a reporting entity. The Association is governed by its Constitution and The Australian Charities and Not-for-Profits Commission Act 2012;
- (b) these financial statements are drawn up so as to give a true and fair view of the financial position of ERCKWA as at 31 December 2018 and of its performance, as represented by the results of its operations for the year ended on that date in accordance with the basis of accounting described in note 12; and
- (c) at the date of this statement, there are reasonable grounds to believe that ERCKWA will be able to pay its debts as and when they become due and payable.

Signed in accordance with Sub-section 60.15(2) of The Australian Charities and Not-for-Profits Commission Regulation 2013.

Dated this 13th day of May 2019

Board Member

**Board Member** 

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# DETAILED STATEMENT OF PROFIT OR LOSS FOR THE YEAR ENDED 31 DECEMBER 2018

	2018	2017
	\$	\$
REVENUE		
Donations & Fundraising		
Donations	62,677	83,425
Fundraising	73,643	111,933
Total Donations & Fundraising	136,320	195,358
Grants & Other		
Grant funding	247,242	284,251
Referral fees	10,825	11,200
Total Grants & Other	258,067	295,451
Other Income		
Collections, merchandise and other	3,015	-
Total Other Income	3,015	-
TOTAL REVENUE & OTHER INCOME	397,402	490,809
EXPENSES		
Administration		
Audit & bookkeeping	2,010	2,350
Advertising & marketing costs	<del>-</del>	226
Bank charges	1,993	2,443
General expenses	5,888	3,937
Insurance	8,608	8,309
Oceania development project	47	4,894
Office expenses	-	86
Postage & couriers	266	234
Printing & photographs	837	1,631
Professional development	611	1,200
Repairs & maintenance	73	191
Telephone	4,908	4,486
Total administration	25,241	29,987
Programs, camps and activities		
Accommodation	8,630	10,973
Activities cost	1,986	71
Equipment costs	209	4,477
Catering and food	17,949	18,805
Camp resources & material	2,636	4,099
Travel & transport expenses	1,981	6,006
Volunteer training	379	98
Storage costs	24	
Total programs, camps and activities	33,794	44,529

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# DETAILED STATEMENT OF PROFIT OR LOSS FOR THE YEAR ENDED 31 DECEMBER 2018

	2018 \$	2017 \$
EXPENSES - continued		
Depreciation	17,373	24,157
Employee expenses		
Provision for employee entitlements	(9,708)	3,490
Subcontractor payments	1,505	3,305
Superannuation contributions	23,345	27,458
Staff amenities	-	22
Workers compensation insurance	2,717	3,294
Wages	250,791	296,381
Total employee expenses	268,650	333,950
Fundraising	38,707	69,453
Motor vehicle expenses		
Fuel & oil	3,477	3,161
Sundry expenses	78	1,609
Parking fees	51	73
Registration fees	947	889
Repairs & maintenance	4,202	1,982
Total motor vehicle expenses	8,755	7,714
Volunteers	1,186	1,629
TOTAL EXPENSES	393,706	511,419
Net finance income		
Interest income	1,656	1,250
Less: Interest expense	78	1,230
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	1,070	1,250
NET PROFIT / (LOSS) FOR THE YEAR	5,274	(19,360)



## **Edmund Rice Camps for Kids W.A Incorporated**

Independent auditor's report to members

## **Report on the Audit of the Financial Statements**

#### **Opinion**

We have audited the financial report of Edmund Rice Camps for Kids W.A Incorporated (the Incorporation), which comprises the statement of financial position as at 31 December 2018, the statement of profit or loss, statement of changes in equity and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, and the board members' declaration.

In our opinion the financial report of Edmund Rice Camps for Kids W.A Incorporated has been prepared in accordance with Division 60 of the *Australian Charities and Not-for-profits Commission Act 2012*, including:

- a) giving a true and fair view of the Incorporation's financial position as at 31 December 2018 and of its financial performance for the year then ended; and
- b) complying with Australian Accounting Standards to the extent described in Note 12, and Division 60 of the Australian Charities and Not-for-profits Commission Regulation 2013.

#### **Basis for Opinion**

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the Incorporation in accordance with the auditor independence requirements of the Australian Charities and Not-for-profits Commission Act 2012 (ACNC Act) and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Emphasis of Matter - Basis of Accounting**

We draw attention to Note 12 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the Incorporation's financial reporting responsibilities under the ACNC Act. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

## CHARTERED ACCOUNTANTS

Level 3, 15 Labouchere Road South Perth WA 6151 PO Box 748 South Perth WA 6951 Telephone: +61 8 6436 2888 williambuck.com





#### Responsibilities of the Board Members for the Financial Report

The board members of the Incorporation are responsible for the preparation of the financial report that gives a true and fair view and have determined that the basis of preparation described in Note 12 to the financial report is appropriate to meet the requirements of the ACNC Act and the needs of the members. The board members responsibility also includes such internal control as the board members determine is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the board members are responsible for assessing the Incorporation's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the board members either intend to liquidate the Incorporation or to cease operations, or has no realistic alternative but to do so.

The board members are responsible for overseeing the Incorporation's financial reporting process.

#### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of our responsibilities for the audit of these financial statements is located at the Auditing and Assurance Standards Board website at:

http://www.auasb.gov.au/Pronouncements/Australian-Auditing-Standards/Auditors-Responsibilities.aspx

This description forms part of our independent auditor's report.

William Buck

William Buck Audit (WA) Pty Ltd ABN: 67 125 012 124

Conley Manifis Director

Dated this 13th day of May 2019